



## DEERFIELD TOWNSHIP ZONING BOARD OF APPEALS

### MEETING MINUTES

May 9, 2016

Deerfield Township Hall

**CALL TO ORDER:** Meeting was called to order by acting Chairperson Virginia Wood at 7:00 p.m.

**PRESENT:** Virginia Wood, Walt Nelson, Pat Siuda, Zoning Administrator Roger Lintemuth and Joe Carroll

**Absent:** Chuck Hubscher

**AGENDA REVIEW:** No new items presented.

**MINUTES OF LAST MEETING:** Minutes of the May 11, 2015 meeting were presented. Motion to approve made by W. Nelson, seconded by P. Siuda. Vote was 4-0 to approve.

#### **New Business:**

- 1) Election of officers for the fiscal year of April 1, 2016 – March 31, 2017. Motion was made by W. Nelson to re-elect Chuck Hubscher as chairmen, and Virginia Wood as secretary, with V. Wood to act as vice chair when C. Hubscher is absent. Vote was 4-0 to elect.
- 2) Roger Lintemuth presented sample by-laws for the ZBA. Was strongly suggested at our recent class that both Planning Commission, and ZBA adopt by-laws. ZBA will review the proposed by-laws, and vote on them at our next meeting.

#### **Old Business:**

- 1) ZBA members were invited to have input into the preview and rework of the Township Ordinances. The document is in final stages of review before beginning approval process.
- 2) McQuestion case's mandatory settlement conference concluded, bench trial set for May 25<sup>th</sup> at 9:30 a.m. before Judge William Ervin.

**Public comment:** none

**Motion to Adjourn:** Made by W. Nelson, seconded by P. Siuda. Meeting adjourned at 7:35 p.m.

Next meeting Monday, August 8, 2016 at 7 p.m.