

JCCA

Deerfield, Fremont, Nottawa, Rolland, and Sherman Townships

APPLICATION FOR BUILDING PERMIT

3032 S. Winn Rd.
Mt. Pleasant, MI 48858
(989) 773-4401

BUILDING PERMIT APPLICATIONS WILL ONLY BE ACCEPTED PROVIDED THE FOLLOWING ARE INCLUDED AT THE TIME OF APPLICATION:

1. CORRECT PROPERTY TAX ID#.
2. ZONING (if applicable)
3. SEPTIC APPROVAL (if applicable)
Septic is needed if:
 - a. New dwelling
 - b. Any addition in Lake Residential property.
 - c. When the dwelling is being replaced by a different dwelling (mobile home, D-wide home, modular home, etc.)
 - d. When the addition is a bedroom in any zoning district
4. PERMIT FEE. (Fee varies and will be figured at the time of application.)

A. APPLICATION FOR NEW HOME MUST INCLUDE:

- a. One (1) copy of the house plans including the floor plan, typical wall section, foundation elevation and location of egress windows.
- b. Energy code compliance spec sheet.
- c. Plan review fee.

B. APPLICATION FOR AN ADDITON MUST INCLUDE:

- a. Copy of the plans including the floor plan and typical wall section, foundation elevation, and egress windows (if applicable).

C. APPLICATION FOR MODULAR / DOUBLE WIDE MOBILE HOMES MUST INCLUDE:

- a. Copy of foundation plan (including size of piers if applicable)
- b. Energy code compliance spec sheet. (if home will be set on basement)

D. APPLICATION FOR POLE BARN AND UNATTACHED GARAGE:

- a. Copy of plans for foundation elevation.