



DEERFIELD TOWNSHIP PLANNING COMMISSION

MEETING MINUTES

March 11, 2014

Deerfield Township Hall

CALL TO ORDER: Meeting was called to order by Chairman Jim Wynes at 7:05 p.m.

PRESENT: Virginia Wood, John Montross, Jim Ball, Connie Lynch, Chairman Jim Wynes, Jonas Cook and Zoning Administrator Roger Lintemuth.

Absent: Tom Kromer

AGENDA REVIEW: Motion to approve agenda made by V. Wood, sec by J. Montross. Passed 6-0

MINUTES OF LAST MEETING: Minutes of the last meeting were presented. Motion to approve made by J. Ball, sec by C. Lynch. Passed 6-0

Zoning Administrator's Report:

- 1) Roger introduced new member Jonas Cook to the commission. Also new appointee Tom Kromer will be joining the Planning Commission when he returns from Florida before the next meeting.
- 2) Permit issuance has been consistent with this time of year. Permits expected to pick up when weather improves.

Public comment: None

New business:

- 1) The Township Board has okayed our suggestion to hire a professional planner who will help answer questions we have on wording etc. Will try to set a date ASAP.
- 2) Fee policy: The commission has decided to stay with the fee schedule laid out in the ordinances. There will be a \$200 charge to accompany an application for an

issue before the Planning Commission, whether it is for a regular meeting or a special meeting.

- 3) FEMA flood plain insurance program: It has become imperative that we have an ordinance adopted immediately to cover FEMA's demand that we take care of our own floodplain areas. We must go by their guidelines. Motion was made by John Montross to adopt the, "DEERFIELD TOWNSHIP ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS OF THE STATE CONSTRUCTION CODE". Seconded by Connie Lynch. Roll call vote was taken and motion was passed by a vote of 6-0 to adopt.

J. Montross – yes

J. Ball -yes

C. Lynch - yes

J. Cook - yes

V. Wood - yes

J. Wynes - yes

OLD BUSINESS:

- 1) Were scheduled on the agenda to go over ordinance changes, but due to computer problems it had to be put off until our next session.
- 2) Review Special Land Use wording. The PC decided to wait until our meeting with the professional planner to have them answer questions.

INFORMATIONAL ITEMS: none

PUBLIC COMMENT: none

Adjournment: Motion to adjourn was made at 8:15 pm. Motion made by Virginia Wood, second by Connie Lynch

NEXT MEETING: May 13, 2014 at 7pm

