

MINUTES
DEERFIELD TOWNSHIP BOARD
REGULAR MEETING OF NOVEMBER 18, 2019

Meeting called to order at 7:00 p.m. by Supervisor Tim Murphy

Present	Tim Murphy	Supervisor
Present	Walter Nelson	Clerk
Present	Connie Lynch	Treasurer
Present	Randy Martin	Trustee
Present	Alan Johns	Trustee

Five others were also present.

Agenda additions: Office Manager Review and Policies and Procedures

Motioned to approve Agenda by Walter Nelson seconded by Randy Martin, motion carried.

Motioned by Alan Johns seconded by Connie Lynch to approve the minutes of October 21, 2019, Regular Meeting, motion carried.

Treasurers Report By: Connie Lynch: Filed for audit.

Fire Department Report was given by Chief Ryan Martin: Six Runs in October Forty Five Runs as of October 31, 2019. Discussion on Cost Recovery Ordinance, postponed waiting on review by the township attorney.

Planning Commission Report: By Connie Lynch, Now that the wind ordinance is complete, the planning commission is ready to address the regulation of solar energy, will check with the township attorney for a sample ordinance or template.

JCCA Report: by Randy Martin, The building inspector passed away, the interim inspector is Cliff Moss, he is working on getting the rest of the needed certifications to become permanently appointed to the position.

Motion by Connie Lynch seconded by Walter Nelson to pay the General Fund vendor Bills (\$32,547.51), General Fund Payroll Bills (\$4,844.93) and the Fire Department Vendor Bills (36,409.82) Fire Department Payroll Bills (\$1,094.69), Roll call vote, 5 aye, 0 nay, motion carried. Alan Johns requested that in the future, the board be provided with copies of the bills listed on the credit cards.

Public Comments on Agenda Items: Ryan Martin mentioned the KC Signs advertising their breakfasts illegally placed in the township

Unfinished Business:

Jon Johnson from Burnham & Flower Insurance Agency reviewed the township insurance package with the board, motioned by Alan Johns seconded by Walter Nelson to approve the package presented and add Terrorism casualty and Property Coverage, increase Liability Limit to \$4,000,000.00 and decrease Property Deductible to \$1,000.00 for a total cost of \$28,452.00, roll call vote 5 aye 0 nay, motion carried.

Minutes

Page 2

November 18, 2019

Nothing new on cemetery improvements.

Hall equipment: The board discussed shelving for storing township records at a cost of \$271.40.

Nothing new on Irish hills water Issue or trees.

The board reviewed a notice for the census to be placed in 2019 property tax notices, there were no objections.

New Business:

Roads update, The Pickard Road paving will not be done until next summer. The 2% Distribution Meeting is on November 21, 2019 it is expected there will be funding for this project.

Renewal of Common Angle VMware Renewal was postponed to seek a quote from another vendor.

The board discussed the renewal of millage for the fire department operations, the clerk will work out ballot language as information is available and get final approval from the township attorney.

The board discussed the open position for alternate on the ZBA, motioned by Walter Nelson seconded by Connie Lynch to appoint Brenda Young to the position, motion carried.

The board reviewed the annual maintenance contract with Election Source for the 2 ICP units and the 2 ICX units for a five year contract beginning this year the price is \$235.00 annually for each ICP unit and \$150.00 each for the ICX units for a total cost of \$770.00 per year, motioned by Walter Nelson seconded by Randy Martin to approve the five year maintenance contract, roll call vote 5 aye 0 nay, motion carried.

The board reviewed the office manager/zoning administrator annual performance, motioned by Walter Nelson seconded by Connie Lynch to increase their pay to \$16.75 per hour, roll call vote 5 aye 0 nay, motion carried.

The board discussed if and when the township policies and procedures were formally adopted, it was established they were adopted in May of 2007.

Public Comments: County Commissioner Frank Engler answered about questions regarding billings for county drain work and also reported on other issues at the county level.

Motioned by Walter Nelson seconded by Connie Lynch to adjourn, motion carried, meeting adjourned at 8:35 p.m.

Walter Nelson

Deerfield Township Clerk